



BARC Developmental Services

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Date: November 10, 2020
To: Individuals, Families, Team Members, Therapists and Supports
Coordinators
From: Eric Macklin, Residential Director
Re: Updates and Changes to COVID Precautions

As COVID continues to impact each of us, we have all learned to adapt in our own way. There have been many changes that have occurred in all facets of our lives. I realize that the ongoing changes to the visitor's policy that indicate how you are able to spend time with your loved ones are among the hardest to experience. Since June, we have been doing visits outside the homes in a socially distanced fashion. Now that the cold weather will be arriving, we will be implementing some changes as you will see below.

I would like to offer my sincere gratitude to all individuals, workers and families for coming together to do such an incredible job to minimize the extent that the pandemic has affected us to this point at BARC Developmental Services. Wearing masks, washing hands, social distancing and all of the other precautions in place can become tiresome, but these practices work and have kept us all as safe as possible.

The following guidelines / updates are now effective for visits for individuals and families when the weather is too cold to allow for outdoor visits:

1. The conference room at the residential office locations will be used for visits*. One family at a time will use the office. Scheduling visits forty-eight hours in advance is required to allow for staffing coverage. Schedule with the Program Manager / Program Coordinator / Home Manager. To be fair, the visits will need to be scheduled so that all families are able to see their family members to the greatest extent possible. We ask for your patience and understanding while we continue to minimize the spread of COVID to keep everyone safe.
2. When arriving at the office, remain in your car and wait for the staff who is transporting your family member to the office location to acknowledge you.
3. A screening process will take place by staff, which includes an assessment of symptoms of COVID 19 and taking of each visitor's temperature. Any visitor with any symptom or temperature of 100 degrees or over will not be permitted to stay and visit. The assessment of visitors is documented.
4. All visitors must wear a mask throughout the entire visit that covers the nose and mouth.
5. Individuals will wear a mask during the visit to the greatest extent possible.

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6. Hand sanitizer will be provided upon arrival and is required to be used by visitors.
7. A six-foot distance between individuals and all visitors, including family members, must be maintained at all times for the duration of the visit.
8. As difficult as this step is, there can be no physical contact with individuals at this time. This includes hugs, kisses, handshakes or physical touch.
9. The duration of the visit cannot exceed one hour.
10. Visitors are permitted to use the office restrooms.
11. Prior to and immediately after the departure of each visitor(s), the area they visited will be disinfected.
12. Each individual and staff will immediately use hand sanitizer after the visit and then immediately wash his / her hands upon returning home.
13. If you as a visitor develop any symptoms of COVID 19 within 14 days, please contact the Program Manager / Program Coordinator immediately.
14. At this time, no visits by individuals to family homes are allowed for the safety of individuals and staff.

* Please note that the visits will occur at the offices only when they are closed, therefore, from 5pm until 8pm from Monday to Friday and on weekends. Visits can also Occur when BARC Developmental Services offices are closed on a weekday for a holiday. Those dates are listed below:

11-26-20 if staffing permits
11-27-20
12-24-20 starting at 12pm and if staffing permits
12-25-20 if staffing permits
12-28-20
1-1-21
1-18-21
2-15-21
4-2-21